

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting July 9, 2019

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 20, 2018
- Published in the Howell Times on December 29, 2018
- Filed written notice with the Township Clerk on December 17, 2018
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, and Acampora all in attendance. Commissioner Bailey was absent from the meeting.

It was noted that there were six (6) members of the public in attendance.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of June 8, 2019 were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on June9, 2019.

A motion to approve the minutes was made by Commissioner Bommer and seconded by Commissioner Stalling. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bommer presented the following bills for payment:

Bills	Amount
witmer public safety group	\$ 109.00
batteries plus bulbs	\$ 268.50

ffl	\$ 1,499.85
esi	\$ 106.00
ul testing	\$ 4,081.05
tt coast	\$ 437.96
witmer public safety group	\$ 640.00
net link web services	\$ 199.00
mike acampora	\$ 71.04
defender	\$ 667.65
van wickle auto supply	\$ 195.44
save lives	\$ 788.72
state of nj department of labor	\$ 7.50
access compliance	\$ 1,050.00
verizon	\$ 190.05
optimum	\$ 169.31
sendzik and sendzik	\$ 4,152.00
liberty mutual ins	\$ 2,770.12
atlas	\$ 43.17
greg scarlato	\$ 31.43
airpower international	\$ 149.50
cit	\$ 97.00
nj american water	\$ 3,358.00
taylor oil	\$ 470.90
Reliance Graphics	\$ 544.00
Rap, Gual, Scarlato pump testing	\$ 600.00
Totals	\$ 22,697.19

A motion was made by Commissioner Bommer and seconded by Clerk Acampora to pay the bills. A roll call vote was taken with the following results:

Scarlato – Yes, present on own bills

Bommer – Yes

Stalling – Yes

Acampora – Yes, present on own bills

The motion passed unanimously 4-0.

COMMUNICATIONS

Received

Executive Board meeting minutes from June 27, 2019

Sent

None

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COMMITTEES

Executive Board

Meeting held on 6/27/19 attended by Commissioner Bommer.

Next meeting will be held on 7/25/19.

Social media policy was discussed. Districts 4 & 5 have approved the township wide policy, along with the discipline policy. District 3 is still discussing the policy. District 2 approved the township wide social media policy, but not the discipline policy. No report was provided for District 1.

Radio study – it was discussed that due to the magnitude and cost of the study, that there should be additional price quotes for the scope of work to be performed. District 2 Commissioner Tice stated he will spearhead obtaining additional price quotes and report back to the Board.

Commissioner Tice also discussed the large duplication of equipment throughout town and feels we can cut back on the amount of apparatus in town, thus saving the tax payers money.

OEM issues – all issues were rectified by the Joint Chiefs and nothing additional needs to be followed-up by the Board.

Chief's Report

All reports were submitted.

Chief Engineer

Chief Engineer Gilsenan reported that driver repair sheets have been implemented and need to be completed and turned in to the Chief Engineer.

Defender has also been instructed to complete the sheets when performing repairs.

Engine 475 – Charging light is not being illuminated when the truck is plugged in.

Working on having this issue corrected.

Tanker 495 – valve to be replaced. Defender will have to take the tanker to their shop to perform this work.

Recall notice for KME for new pistons in the cab when the cab is tilted to perform repair work. The yellow lights still remain lit after the truck has been started.

Vehicle 467 – need to replace the rubber button to open the rear window glass. The repair brakes have also been replaced.

Purchaser:

Equipment received:

- Trash pump
- Hose washer
- 2 LDH suction
- 1 hydrant bag
- Smoke machine with liquid smoke
- Band saw
- Saws all

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Equipment not received:

- Hose drying rack
- 2 hydrant bags
- 100 equipment labels
- Hose
- 4 LDH hooks
- Man vs. Machine kit
- Rehab tent
- Bailout kits (5)
- Gloves (10 pairs)
- Hoods (3)
- Door prop
- Hard suction
- MSA eye glass holders

TRUCK COMMITTEE: Next meeting is 7/11/19 at 7pm

OLD BUSINESS:

The Social Media and Discipline policy were read for a 2nd time at this meeting.

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to approve the Social Media and Discipline policy as presented. A roll call vote was taken with the following results:

Scarlato – Yes

Bommer – Yes

Stalling – Yes

Acampora – Yes

Motion passed unanimously by a vote of ~~5~~ – yes, -0- no.

NEW BUSINESS: None

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS:

The following applications for membership to the fire company were to presented to the Board:

Kevin Gasiorski

Brett Dragon

The fire company has approved accepting these two individuals into the company.

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to accept these two members via the recommendation of the fire company. The motion passed unanimously by the Board.

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PAYROLL: None

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 31,611.70
INTEREST	\$ 4.40
TRANSFER	<u>\$ 20,000.00</u>
SUB-TOTAL	\$ 51,616.10
NJ – PERS TEPS Payment	\$
BILLS PAID	\$ 1,144.00
BILLS PAID	<u>\$ 21,553.19</u>
CLOSING BALANCE	\$ 28,918.91

SAVINGS ACCOUNT

OPENING BALANCE	\$1,896,563.79
DEPOSIT (HOWELL TWP.)	\$ 194,811.53
DEPOSIT (LIBERTY MUTUAL)	\$ 4,404.50
INTEREST	<u>\$ 1,151.87</u>
SUB-TOTAL	\$2,096,931.69
TRANSFER TO PAYROLL	\$
TRANSFER TO CHECKING	<u>\$ 20,000.00</u>
CLOSING BALANCE	\$2,076,931.69

PAYROLL ACCOUNT

OPENING BALANCE	\$ 22,806.14
TRANSFER	\$
ADP	\$
INTEREST	<u>\$ 15.15</u>
SUB-TOTAL	\$ 22,821.29
PAYROLL	\$ 7,004.87
FEES	\$ 132.93
FEES	<u>\$ 4,298.38</u>
CLOSING BALANCE	\$ 11,385.11

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bommer and passed unanimously by the Board.

PUBLIC COMMENT: There were six (6) members of the public in attendance at the end of the meeting.

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EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Stalling to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:45 hours.

Respectfully submitted:

A handwritten signature in blue ink, appearing to read "Michael L. Acampora", with a long, sweeping flourish extending to the right.

Michael L. Acampora
Clerk